



## TRANSFER STUDENTS WITH INTERIOR DESIGN CREDIT FROM ANOTHER PROGRAM PROCESS FOR REVIEW:

In order to be considered for admission into the Interior Design Program at Georgia Southern University as a transfer student with prior courses in interior design from another program, students must:

**1. Contact the program coordinator in the Interior Design Program to set up an appointment for portfolio review.\***

- Appointments should be made PRIOR to applying to the program

**2. Gather all required materials to bring to the appointment. \*\***

- Copy of unofficial transcripts from previous University showing all courses and grades
- Official course catalog descriptions for all courses that are being considered for transfer credit
- For EACH design related course being reviewed, the following are required:
  - Original course syllabus (which must list the course objectives, projects/assignments, and general expectations of students in the course)
  - List of textbooks required and used (if not listed on syllabus)
  - Project descriptions
  - Project work (images of or actual work created in the course)
  - Presentation work and process drawings (images of or actual presentation work and process drawings created in the course)
- Additional items that may be required:
  - Photos of art work and 2-D or 3-D art projects
  - Student's class notes

**\*The Interior Design Program must adhere to CIDA accreditation standards in the review of prior interior design coursework as well as its own program standards in the transfer review process. There are no set requirements between interior design programs, and content for individual courses varies greatly from program to program. There is no guarantee that course work from other programs will be accepted for transfer credit.**

**\*\*Some or all materials may be eligible for review at a distance if all required documents are sent electronically via email. Please contact the program coordinator before sending any electronic documents. This is only allowed in the case where it is not feasible for a student to meet on campus for a review.**